



Harlequins

F O U N D A T I O N

Application Pack

The Harlequins Foundation

Established in 2015, The Harlequins Foundation is the embodiment of the Club's belief to put our communities at the heart of everything we do. As the charitable arm of Harlequin FC, our focus is on inspirational, sustainable, and transformative solutions that tackle inequality, poor health and the challenges facing the most vulnerable in society using education, skills development, and entrepreneurship.

We are at an incredibly exciting time in our development, backed by an impressive Board of Trustees and an enthusiastic supportive rugby club with a rich heritage, an iconic brand, highly regarded playing squads and an extensive fan base, all of which offers a hugely significant platform for our future success.

We understand the value of sport and its ability to go beyond what happens in the pitch. As the charitable arm of Harlequins we are in a privileged position to be able to use the clubs network and brand to inspire educate and equip individuals and communities at home and around the world to change their lives and fulfil their potential.

Our work falls under three main pillars:

- Supporting the development of essential skills.
- Promoting both mental and physical wellbeing.
- Championing inclusive societies.



Equal Opportunities.

The Harlequins Foundation is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.

Safeguarding.

The Harlequins Foundation is committed to the safeguarding of its staff, volunteers, children, and vulnerable adults. Any potential job offer is subject to satisfactory references and an Enhanced Disclosure and Barring Service (DBS) check.

The Programme.

Ahead of the Game (AOTG) is one of the Movember Foundation's most successful projects targeting young men.

AOTG aims to improve youth mental health through community organised sport and targets adolescent male mental health, by engaging with the whole community around the local sports club. It involves a series of different programs which have been designed with input from young male athletes, their coaches and families.



Job Description

Job Title:	Ahead of the Game Coach
Reference Number:	HF/AotG/001
Salary:	£25phr
Department:	Harlequins Foundation
Reports to:	Paul Wilson
Location:	South London, Surrey, Sussex and Kent
Contract Type:	Casual available evenings and weekends.

Purpose of the Role:

The Harlequins Foundation wish to appoint Ahead of the Game Coaches to upscale our delivery and have greater impact in our communities. Ahead of the Game Coaches will deliver mental health workshops to parents, coaches, and adolescent boys. The workshops are designed and made by our partner Movember and underpinned by subject matter expert input and research by the University of Wollongong.

Ahead of the Game Coaches will be expected to deliver workshops to community rugby clubs in our local communities. There may also be an opportunity to deliver further afield if needed.

You will be expected to deliver separate 1-hour workshops to community rugby coaches, parents and players aged 13 – 18 years old. You will need strong presentation and interpersonal skills. There may also be some expectation to manage relationships within these clubs.

This programme is delivered during evenings and weekends.

Key Responsibilities:

- Supporting the coordination and delivery of The Harlequins Foundation's Ahead of the Game Programme, delivered in partnership with Movember including separate sessions to athletes, coaches, and parents.
- Ensure a high quality of delivery is achieved and maintained across all sessions.
- Sign-posting individuals to appropriate further information and support.
- Proactively, engage with clubs, fostering positive relationships with our affiliate clubs.
- Support accurate, up-to-date, and appropriate monitoring and evaluation of all projects, ensuring all deadlines are achieved.
- Taking an entrepreneurial approach to your engagement with local clubs, supporting The Harlequins Foundation to increase its impact on affiliate clubs.

Person Specification.		
Attributes.	Essential.	Desirable.
Qualification and Experience:	<ul style="list-style-type: none"> • Mental Health First Aid Qualification • Demonstrable experience of speaking in front of groups or audiences. 	<ul style="list-style-type: none"> • Experience of using Zoom for presentation. • Experience of working with young people
Skills, Ability and Knowledge:	<ul style="list-style-type: none"> • A commitment to Safeguarding children, young people, and vulnerable adults. • An understanding of and a commitment to equal opportunities issues both in the workplace and the wider community. • Excellent organisational skills. • Excellent communication and interpersonal skills. • Hold a current and clean driving license with access to own car available for work. • Able to work evenings and weekends. 	
Behaviours:		
<p>Customer Focus - Commits to not just meeting but exceeding the expectations and requirements of internal and external clients; acts with customers in mind; values importance of providing high-quality customer service.</p> <p>Interpersonal Sensitivity - Interacts with others in a sensitive and effective way. Respects and works well with others.</p> <p>Quality Orientation - Shows awareness of goals and standards. Follows through to ensure that quality and productivity standards are met.</p> <p>Planning and Organising - Organises and schedules events, activities, and resources. Monitors timescales and plans.</p> <p>Initiative Taking - Takes action to achieve goals beyond what is expected; drives to bring issues to a successful closure.</p> <p>Teamwork - Responds and relates well to people in all positions; is seen as a team player, and is cooperative; looks for common ground, and solves problems for the good of all.</p>		

Results Orientation - Focuses on desired results and achieves challenging goals.

Applications:

To apply for this role, please send a completed application form and covering letter outlining how you meet the requirements of the role to jobs@quins.co.uk.

Application forms can be downloaded from <https://www.quins.co.uk/your-club/job-vacancies/>

Please note the CV's will **NOT** be considered.

Closing Date for applications is: Open

Interviews will be held on: August 2021

Please note if you are not contacted within two working days of the closing date you will not be offered an interview.